



The
Ontario
Archaeological
Society

Inc.



2010 OAS SYMPOSIUM
Shibaonaning – the place of the clear passage

SEPTEMBER 24 – 26
KILLARNEY BAY INN, KILLARNEY, ONTARIO



The Ontario Archaeological Society gratefully acknowledges funding from the Ministry of Culture through the Provincial Heritage Organization Operating Grant Program.

BOARD OF DIRECTORS

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Hamilton chapter

President: Gary Warrick
Vice President: Jacqueline Fisher
Treasurer: Ruth MacDougal
The Heights Editor: James Bandow
E-mail: hamiltonOAS@hwcen.org
Web: www.hwcen.org/link/hcoas
Mail: Laurier Brantford, 73 George St. Brantford, ON N3T 2Y3
Phone: (866) 243-7028
Meetings: Fieldcote Museum, 64 Sulphur Springs Road, Ancaster, dates TBA
Membership: Individual \$11, Family \$28

Hurononia chapter

President: John Raynor
Secretary: Marg Raynor
Treasurer: Jamie Hunter
The Pot Editor: Bill Gibson
Mail: P.O. Box 82, Station Main, Midland, ON L4R 4P4
Meetings: 2nd Thursday of every month Sept. to May at
The Huronia Museum, 549 Little Lake Park Rd., Midland, ON
Membership: Individual \$15, Family \$18

London chapter

President: Nancy VanSas
Vice President: Darcy Fallon
Treasurer: Chris Ellis
Secretary: Chris Dalton
Director: Lindsay Foreman
KEWA Editors: Christine Dodd, Chris Ellis & Arthur Figura
Web: www.ssc.uwo.ca/assoc/oas
Mail: Museum of Ontario Archaeology, 1600 Attawandaron Rd.,
London, ON N6G 3M6
Phone: (519) 473-1360 Fax (519) 473-1363
Meetings: 8 pm on 2nd Thursday of the month except May–August; at MOA
Membership: Individual/Family \$18, Student, \$15, Institutional \$21

Ottawa chapter

President: Glenna Roberts
Vice President: André Miller
Secretary: Libby Imrie
Treasurer: Bill MacLennan
Director of Public Archaeology: Rory Mackay
Director at large: Stacey Girling-Christie
Ottawa Archaeologist Editor: Marion Clark
Web master: Yvon Riendeau
Web: www.ottawaoas.ca
Email address: contact@ottawaoas.ca
Mail: PO Box 4939, Station E, Ottawa ON K1S 5J1
Meetings: Every 2nd Thursday of the month from Sept. to May; usually at Routhier
Community Centre, 172 Guigues Street, Ottawa (in the Byward Market)
Membership: Individual \$20, Family \$25, Student \$12

Thunder Bay chapter

President: Clarence Surette
Vice-President: Bill Ross
Secretary/Treasurer: Jennifer Surette
Director: Frances Duke
E-mail: clsurett@lakeheadu.ca
<http://anthropology.lakeheadu.ca/?display=page&pageid=80>
Meetings: 7 pm on the last Friday of the month
in Room BB0017, Braun Building, Lakehead University
Membership: \$5

Toronto chapter

President: Janice Teichroeb
Past President: Sylvia Teaves
Vice President: Marti Latta
Treasurer: Norma Knowlton
Secretary: Annie Gould
PROFILE Editor: Mima Kapches
Web: <http://toronto.ontarioarchaeology.on.ca>
Meetings: 7:30 pm on the 3rd Wednesday of the month, except June–August
in U of T Anthropology Building, Room 246, 19 Russell St.
Membership: Individual \$12, Family \$14

Windsor chapter

President: Katherine Graham
Past President: Rosemarie Denunzio
Secretary: Barbara Johnson
Treasurer: Bob Drago
Web: <http://sites.google.com/site/windsoroas>
Contact: windsoroas@yahoo.ca
Membership: Individual \$15, Family \$20, Students \$5

THE ONTARIO ARCHAEOLOGICAL SOCIETY

AGENDA FOR THE ANNUAL BUSINESS MEETING

SATURDAY, SEPTEMBER 25, 2010, AT THE KILLARNEY BAY INN

FROM 4:30 TO 6:30PM

1. President's opening remarks
2. Minutes of the previous meeting
3. Matters arising from these Minutes
4. President's report
5. Treasurer's report
6. OAS Membership Fee Increase of \$2.00
7. Chapter Reports
8. Next Symposium
9. Election of Directors
 - a. Constitution changes,
10. Executive Board Restructuring Ratification Vote
11. Other business
12. Adjournment

DRAFT MINUTES OF THE ANNUAL BUSINESS MEETING
SUNDAY, OCT 18, 2009
AT THE UNIVERSITY OF WATERLOO, WATERLOO, ONTARIO

In attendance:

Jean-Luc Pilon	President
Jim Keron	Treasurer and Secretary
Jennifer Birch	Director of Student Services
Neal Ferris	Director of Advocacy
Alistair Jolly	Director Membership Services
Lorie Harris	Executive Director

and noted their various roles and responsibilities.

The issue of late Arch Notes was discussed and the problem of getting articles for Arch Notes was highlighted as one of the causes of this. Members are encouraged to submit articles.

We now have digitized the first 50 years of *Ontario Archaeology* digitized and available through both through the web site and on a purchasable CD.

Lorie has spear headed getting an OAS display installed in Queen's Park.

Regrets:

Carole Stimmell	Director of Communication
Steve Timmermans	Director of Chapter Relations
Ryan Primrose	Director of Education

A major undertaking this year on the part of Neal Ferris has been coordinating the feedback on the Ministry's standards and Guidelines for Consulting Archaeologists. This also includes First Nations feedback and involvement through a Task Force headed by the OAS corporate member of the Algonquins of Pikwakanagan.

There were approximately 25 members present at the meeting.

Jean-Luc noted that this would be his last year as president of the Society.

Jean-Luc provided a written copy of his report.

President's opening remarks:

Jean-Luc welcomed all those attending.

Treasurer's report:

Jim Keron noted that membership revenue has increased this year but the number of members taking Ontario Archaeology has continued to decline.

Minutes of the previous meeting:

The Draft Minutes from the 2008 Annual Business Meeting were reviewed and

UPON MOTION, duly made and seconded, it was unanimously resolved to approve the Minutes, as presented.

The investment fund has recovered \$24,000 of the \$30,800 that it lost during 2008.

This year will show a small operating deficit. However, this arises from two factors. First we have been spending some of the money not spent on 2008 during the turnover in the ED position on upgrading the web site and digitizing OA.

Matters arising from these Minutes:

The matters referred to the board for discussion were reviewed by Jean-Luc.

The PHO grant has been approved but the money has not yet been received. This is expected momentarily.

President's report:

Jean-Luc introduced the board members present

CHAPTER REPORTS

Toronto:

Janice Teichroeb reported that membership has increased from 67 last year to 83. This year, Norma Knowlton has again been chasing down former members and this has helped enormously. Toronto has eight public meetings through the year. The newsletter *Profile* is now mostly distributed electronically. Social events include the winter weekend at Limberlost. Archaeology Day was held at Black Creek Pioneer village and was attended by over 5,000 people. They have also been collaborating with TRCA to create public archaeology opportunities.

Ottawa:

Glenna Roberts reported that Ottawa has in addition to their normal activities has this year held a dig. This has not been possible for a several years. Ottawa has produced a couple of pamphlets regarding looting and has also discovered that so called shoreline clean up projects frequently remove not just junk but historic and prehistoric artifacts which should not be removed. They have contacted several organizations sponsoring shoreline clean ups with information on protecting heritage sites. Membership in Ottawa has increased this year with now about 60 members. They are planning on hosting the 2011 OAS Symposium.

Hurononia Chapter:

Jamie Hunter presented the Huronia report. The chapter now has 32 members. They have undertaken a major research project to identify Huron villages that were visited by Champlain in 1615. The chapter has been tackling looting problems with metal detectors. They have also been pushing local municipalities to develop a municipal heritage plan.

London:

Nancy Van Sas, the Chapter President reported that London holds speaker nights during the September – April period and in December the members gather for the annual Christmas Party. Archaeology day was held in July at Longwoods Conservation Area. Chris Ellis and Jim Keron provided artifact identification for local people. *Kewa* continues to be produced in paper mode.

Next Symposium:

The Symposium for 2010 will likely be meeting in the Sudbury area. The details will be out shortly. Watch for news in the next *Arch Notes*.

Nominating Committee:

Jean-Luc noted that no nominations had been received. However one name was proposed from the floor. Morgan Tamplin agreed to stand. This leaves eight individuals standing for seven positions and there would normally be an election. However, in retrospect Jean-Luc Pilon decided to withdraw his name from the ballot. He has agreed to stay on as Past President and pursue several initiatives of the Board. Consequently, all candidates were acclaimed to the Board for 2010.

NEW BUSINESS

Board governance is being reviewed and the results of this will likely be brought forward as an amendment to the constitution at the next ABM. The primary thrust of this is to structure board turnover in order to maximize knowledge retention that could be lost if too many board members decided to retire at the same time.

Jean-Luc formally thanked Dr. Robert Park for hosting the 2009 Symposium.

Upon Motion duly made and seconded, Dr Robert Park and the organizing committee are thanked for the work and originality displayed in the 2009 Symposium.

Dr Robert Park noted that Dr Rob Macdonald and the U of W students greatly helped and provided a number of innovations in the planning.

ADJOURNMENT

UPON MOTION, the meeting was adjourned at 9:45.

Jim Keron
Secretary

President's Report for 2010

The first two thirds of my first year as President has passed and, I hope, the learning curve is leveling out, thanks to the very kind support of everyone on the Board and Lorie Harris, Executive Director.

It has been a busy year this year as we continue to implement action items arising from the OAS's strategic plan, something that also kept the Board busy for 2009.

One thing that has helped the job tremendously is that the new OAS Executive Director is not quite so new anymore, and Lorie's experience and efforts have played a key role in improving member service and getting our house in order. Indeed, the Board as a whole has spent a great deal of effort getting the administration of the Society in order, and much of what we have to report are related in one way or another to achieving that aim by the end of this year.

Governance Review:

One of the main tasks arising from the strategic plan (and before) was to review our governance structure. This was also something we were encouraged to do by the Province. That review, which is discussed elsewhere in detail and which you will be asked to vote on shortly, was undertaken by many past and present members of the Board. The proposed structure is something we are pleased to see coming to fruition, because we feel it will help revitalise and modernise OAS governance, and address the twin challenges of successional planning and retaining experienced members on the Board. It will also allow us to clarify operational requirements for various Board positions.

One challenge will be transitions from old to new. So 2011 will be a transitional year for us, the mechanics of which (to accommodate staggered tenures, introduction of President- and Treasurer-elects, etc) will require us to pull together a slate for half of the Board positions, while the other half of the positions would be slated for election in 2012.

As well, the new Board will need to grow in size by a few members. As such, I would strongly encourage you to consider serving on the Board and

contributing to the shape and direction our society takes in the years ahead. As well, we will be instituting practices that will allow us to hold some Executive meetings via tele-conference or VOIP, so don't let geography preclude you from participating.

Ontario Archaeology:

As our Director of Communications, Carole Stimmell, reports, our long time serving editor for *Ontario Archaeology*, Dr. Andrew Stewart, will be stepping down at the end of this year after a decade of exceptional service to the OAS.

I am happy to announce that Dr. Christopher Ellis, at the University of Western Ontario, has agreed to serve as OA editor in the new year. Andrew and Chris have been working through transition issues to ensure it all goes orderly. Dr. Ellis brings vast knowledge of Ontario archaeology to the job, as well as yeoman service to the OAS by way of his executive and editorial support of the London Chapter of the OAS, and its newsletter, *KEWA*. Welcome aboard, Chris, and Many thanks, Andrew.

The vexing, chronic issue with *Ontario Archaeology* that has been a challenge for us for well over a decade is the backlog we have in getting issues out. As Carole reports, a double issue is close to be completion and will be in your hands by the end of this year. But that will still leave us two years behind.

So it is with great pleasure that I can announce here that, through the gracious support of the London Chapter of the OAS, You will also receive before the year is out a massive, four-volume issue of *Ontario Archaeology*. This volume, based on a 2006 OAS conference session in London in Honour of Dr. Michael Spence on the occasion of his retirement, is currently in production. This 13 article, 300 page manuscript will be jointly published by Ontario Archaeology and the London Chapter of the OAS Occasional Publication Series.

Importantly, with these two publications, by the end of 2010 the OAS can happily and accurately claim to be fully caught up on overdue issues of its flagship publication. And with additional articles being vetted and special issues of *Ontario Archaeology* in the works, we look good to maintain

that status for the conceivable future – or the next few years at any rate!

The Board is very happy at this achievement, and especially to be able to deliver, on the occasion of Andrew's retirement, his commitment to having *Ontario Archaeology* caught up by the time he was stepping down.

Ministry of Tourism and Culture:

The first part of 2010 saw the Board continue with its involvement in compiling feedback from members and communicating with the Ministry regarding its proposed Standards and Guidelines for Consultant Archaeologists, and Technical Bulletin on Engagement with First Nations.

As of a couple of weeks ago the Ministry was reporting that a final version of these documents would be posted in October, for implementation at the beginning of 2011. This was an important exercise for the OAS, as it showed the Ministry that our interest and mandate encompasses the entire constituency of its membership, and that the OAS is engaged with the full range of issues impacting on Ontario's archaeology and archaeological practitioners. We will continue to work with the Ministry to support and promote Ontario archaeology and the interests of our members post implementation of the S&G, and on a range of other issues ranging from avocational mentoring programs, to First Nations engagement, to Education.

Peterborough Chapter:

As reported on elsewhere, in no small part to the efforts of Morgan Tamplin, our Director of Advocacy, and Steve Timmermans, our Director of Chapter Relations, as well as a well organised and enthusiastic group in Peterborough, we are pleased to welcome Peterborough to the OAS community as our newest Chapter. The Chapter has already held meetings and are certainly a growing concern in this now previously underserved region of the province, Chapter-wise! Keep an eye out in Arch Notes for news of this group and try to catch a meeting or two if you're in the area.

There are a range of other projects the Board is working on, including exploring new ways to

significantly improve our membership list though an online service that would allow us to provide members with direct access to join, renew, register for events and update their contact information.

We are currently reviewing both *Ontario Archaeology* and our awards programs, and are actively looking for member input on both. We continue to pursue advocacy by bringing members concerns to the attention of the province, and provide information to individuals (as Lorie talks about in tracking down a home for a lost collection!).

Thanks to the efforts of Jennifer Birch and Jim Keron, we have both a thesis database for Ontario archaeology available on our web page, and a guide to archaeology programs at Ontario universities. Both of these are already being regularly used and referenced elsewhere.

We are also developing a new information brochure for the OAS, and are exploring ways to develop an avocational monitoring program.

Not to mention a range of other initiatives, many details of which you will find in the reports of the various board members. Collectively this represents a lot of effort, in effect on our collective behalf as members of the Ontario Archaeological Society, and on behalf of Ontario archaeology.

Please take the time to read through the reports, corner myself or other Boards members to chat, phone, email or drop in. We want to hear what works and what isn't, what you like and what you wish we could offer. And the only way we can address your concerns is by hearing from you!

Lastly, On behalf of the collective membership of the Ontario Archaeological Society, I wish to thank my fellow Board members, our Executive Director, newsletter, journal and webpage editors, Chapter executive members, symposium organising committee, and the many members and non-members who have volunteered and contributed to the life and vitality of this organisation. Without your efforts, your OAS would not exist for you and for all of us. Many thanks!

Neal Ferris
President, Ontario Archaeological Society

Treasurer's Report for 2010

As of July 1st this year, the HST came into effect in Ontario. This should not have any appreciable effect on the Society. We can still recover 50% of the federal portion and can also recover 82% of the Provincial portion.

The 2009 books were reviewed by Thamesford Accounting Services.

The management of the three OAS funds, the OA Publication Fund, the Awards Fund and the Future Fund, has been documented and will be added to the Policy and Procedures manual. We would be happy to share the details once the board has approved it. Very briefly, any surplus (or deficit) of *Ontario Archaeology* subscription income over publication and mailing costs goes to the OA Publication Fund not general operating revenue/costs. Similarly, any operating surplus or deficit on the operating side, which include publication and mailing costs of *ArchNotes*, is applied to the Future Fund.

Risks Going Forward:

A major risk going forward is the continued access to the PHO grant money. While we have had no official communication, various governments are actively looking for ways to cut deficits and funding to other arts and heritage organizations has been affected in other provinces. This money essentially provides funds for the Society's Office and the ED's salary.

The continued decline in subscription to *Ontario Archaeology* is also a concern.

A review of membership indicates that we have a significant turnover in members. As of the beginning of August of this year, fully 121 people that were members in 2009 had failed to renew. Of these 23, were students and this could be expected. However, there were also nine institutions and 88 members. This also represents a loss of 83 OA subscriptions.

Changes to the Financial Statement:

Several changes have been made to the Financial Statement to assist the Board in managing the Society and to provide better reporting to the membership.

The primary addition is to the second page, which details for the membership how and why the three funds of the Society have changed in value. This was largely hidden in the previous statement. Note, though, that at a mid-year position the value of the future fund is not meaningful since the final surplus /deficit on the year is as yet unknown.

At the suggestion of Henry Van Lieshout, the full income and expenses for the 2009 Symposium have been included in our statement. For 2010 the income will have corporate and individual donations broken out from the general income. The PHO grant application requests this information, which was not readily available in the past.

On the first page showing Income and Expense, *Ontario Archaeology* Costs and Subscription income have been totaled separately from other operating income and expenses. The two need to be managed separately since OA deficit is taken from the OA Publication Fund and does not affect the general operating income and expense totals.

Comments on the Financial Statement:

The financial statement shows the actual from 2008 and 2009 and the YTD to September 3 for 2010.

The final 2009 year end shows an operating deficit of \$8,645. This situation was planned by the board in order to provide value for the PHO grant received in 2008. A large part of the PHO grant is to provide a salary for the Executive Director. In 2008, during the transition, we did not have an ED for approximately nine months of the year and, consequently, showed a surplus of \$10,378 for 2008. A large part of this extra money spent in 2009 went to convert and make back issues of *Ontario Archaeology* available online (See Web Site Upgrades). The second major expenditure was extra hours for the ED as she learned the Society's operation.

Membership revenue was up substantially at the end of 2009 over 2008, and we have almost matched this number for 2010.

The year to date Operating Income/Loss shows a large deficit however, the PHO grant has not been

received. If the PHO grant was deposited it would show a large surplus. This total is only meaningful at the end of the year.

The operational budget for the year shows a budgeted deficit of \$1,955. This number is exclusive of the costs and subscription income for Ontario Archaeology.

Donations to the Future Fund appear to be down significantly. Most of this is apparent as we have, in the past, received a donation of \$1,000 each year from one of our members. The donation for 2010 actually arrived and was deposited late December of 2009 so it appears in the 2009 actuals.

The Investment Fund continues to increase. In 2009 it recovered substantially from Dec 31, 2008 when it was \$166,764 to \$194,592 at Dec 31, 2009. As of Aug 31, 2010 it was \$202,148 for a gain of \$3.9% over the eight months. The Investment Fund is in a conservative equity fund so is sensitive to market fluctuation.

We are tracking well to the 2010 budget. A couple of categories are running behind budget and one is running ahead.

The number of members paying through Paypal continues to decline. I would be grateful for any insight into why this is the case.

Total membership revenue shows an increase, but this is inflated by a life membership.

Jim Keron
Treasurer

PROPOSED FEE INCREASE FOR 2011

I would propose basically a \$2 a year increase across the board for 2011. The current rate structure has been in place for seven years. For a list of the previous rate structures for the last twenty years see the next page.

Individual	\$36 / \$48
Family	\$40 / \$52
Student	\$25 / \$34
Institution	\$62
Life	\$800

This represents an increase of 4.3% for the Individual

taking OA which is 0.6% a year. Obviously smaller values will be higher but in the worst case it represents little more than 1% a year.

The \$750 life membership has been in place since the beginning of 1999 or 12 years.

Given the history, more than \$2 would be justified but a large increase could well trigger a number of member lapses which would entirely defeat any gains realized by the increase. I would prefer to keep the increase small and work to reduce expenses particularly with *Arch Notes* mailing.

History of Fee Increases:

Rates from 2003 to 2009 inclusive

Individual	\$34 / \$46
Family	\$38 / \$50
Student	\$23 / \$32
Institution	\$60
Life	\$750

Rates from 1999 to 2002 incl.

Individual	\$31 / \$40
Family	\$36 / \$45
Student	\$20 / \$29
Institution	\$60
Life	\$750

Rates from 1997 to 1998 incl.

Individual	\$31 / \$40
Family	\$36 / \$45
Student	\$20 / \$29
Institution	\$60
Life	\$400

Rates from 1992 to 1996

Individual	\$28
Family	\$34
Institution	\$55
Life	\$400

Rates in 1991

Individual	\$25
Family	\$30
Institution	\$50
Life	\$400

The Ontario Archaeological Society

Financial Statements for the period ended December 31, 2010

INCOME/EXPENSE STATEMENT	Actual		2010		
	2008	2009	YTD	Budget	% Budget
Membership fees (excl OA s. subscription)	11,655	16,469	16,855	16,000	105%
Grants					
PHO Grant	34,000	34,000	-	34,000	
SEP Grant	1,853	-	-		
Symposium income					
Registration and other	95	13,754	-	7,200	
Donations Corporate				1,100	
Donations Individual					
Outreach Income	-	-	-		
Other income					
Sales	1,804	1,024	981	1,000	98%
Other Income	37	739	-		
Total Operating income	49,444	65,986	17,836	59,300	
Administration expenses					
Salary	10,327	33,894	23,131	29,000	80%
Rent	5,494	5,608	4,337	5,700	76%
Insurance	3,765	3,832	2,766	3,900	71%
Audit fees	-	-	-		
Legal fees	409	-	-		
Travel mileage	812	618	-	200	0%
Telecom	1,930	1,817	1,275	1,890	68%
Office supplies	1,176	495	52	700	7%
Postage	2,841	1,616	294	2,200	13%
Office equipment	1,069	298	24	1,300	2%
Petty Cash		170	-		
Bank charges	945	845	626	900	70%
Depreciation	162	162	162	160	
Non Administration Expenses					
Promotion expenses	314	458	178	315	57%
Grants awarded	-	152	48		
Web Site Upgrades		3,631	-		
Expense Symposium	600	12,937	-	7,800	
Expense Outreach	-	-	-		
Other expenses	-	699	291		
Arch Notes Expenses					
Production AN	6,288	3,949	1,649	4,000	41%
Postage AN	2,933	3,454	1,511	3,200	47%
Total Arch Notes costs	9,222	7,403	3,160	7,200	44%
Total Operating Expenses	39,066	74,631	36,346	61,255	59%
Operating Income (Loss)	10,378	(8,645)	(18,510)	(1,955)	
Ontario Archaeology					
Subscription Income	5,922	4,682	4,296	5,000	86%
Production OA	3,768	3,684	121	7,000	2%
Mailing preparation OA	250	250	-	500	0%
Postage OA	1,237	1,387	-	2,300	0%
Total Ontario Archaeology costs	5,255	5,331	121	9,800	1%
OA Income (Loss)	667	(639)	4,175	(4,800)	
Donations					
Future fund	682	3,086	778	2,300	34%
OA publication fund	884	686	363	600	61%
Awards fund	30	50	128		
Paggi	-	152	-		
Total donations	1,596	3,974	1,269	2,900	
Investment income					
Loss/(Gain) on Mutual fund	(30,817)	27,829	9,292	10,000	93%
Total investment income	(30,817)	27,829	9,292	10,000	
Surplus/(Deficit)	(18,175)	22,520	(3,773)	6,145	

BALANCE SHEET	Actual		YTD	Budget
	2,008	2,009	2,010	2,010
Bank balance				
Bank - RBC	352	28,115	15,782	5,000
Accounts receivable and prepaid expenses				
GST/HST receivable	789	503	265	1,100
Prepaid insurance	2,723	2,766	-	2,750
Symposium profit share receivable	-	-	-	-
SEP grant receivable	-	-	-	-
Symposium registration receivable	-	890	-	-
PHO Grant receivable	34,000	-	-	-
Other (Arch Day)	-	-	-	-
Total receivables and prepaid expenses	37,493	4,159	265	3,850
Long term investments:				
Mutual fund	166,764	194,592	203,885	213,885
GIC	-	-	-	-
Total long term investments	166,764	194,592	203,885	213,885
Fixed assets				
Computer equipment - at cost	2,822	2,822	2,822	2,822
Office equipment - at cost	1,311	1,311	1,311	1,311
Field equipment - at cost	-	-	-	-
Computer equipment - accum depr	(2,821)	(2,821)	(2,821)	(2,821)
Office equipment - accum depr	(662)	(624)	(987)	(987)
Field equipment - accum depr	-	-	-	-
Total fixed assets	650	488	325	325
Current liabilities				
Arch Notes	-	-	-	(1,500)
Severance	-	-	-	-
Deferred revenue	(3,756)	(3,438)	(48)	3,300
Audit fees	-	-	-	-
Telecom	(106)	-	-	-
Legal fees	-	-	-	-
Symposium registration payable	-	-	-	-
Chapter member fees	-	-	(68)	-
Total current liabilities	(3,862)	(3,438)	(114)	1,800
Total net assets	201,396	223,916	220,142	224,860
Members equity				
OA publication fund	126,156	142,193	153,292	150,000
Awards fund	3,158	3,609	3,903	4,000
Future fund	72,081	78,114	62,947	75,000
Total members equity	201,396	223,916	220,142	229,000

STATISTICAL INFORMATION	Actual		YTD
	2,008	2,009	2,010
Renewals through PayPal	10,435	6,930	5,998
Chapter renewals through the OAS	1,282	2,971	3,073
Peggi Armstrong Fund Donations through OAS	104	152	217

ENDOWMENT FUND PERFORMANCE	Actual		YTD
	2,008	2,009	2,010
Ontario Archaeology Fund			
Value at Start of Year	144,550	126,156	142,193
Investment Fund Gain/(Loss)	(19,944)	15,989	6,561
Donations	884	686	363
OA Surplus (Deficit)	667	(639)	4,175
Final Value	126,156	142,193	153,292
Awards Fund			
Value at Start of Year	3,629	3,158	3,609
Investment Fund Gain/(Loss)	(501)	400	165
Donations	30	50	128
Withdrawals	-	-	-
Final Value	3,158	3,609	3,903
Future Fund			
Value at Start of Year	75,170	72,081	78,114
Investment Fund Gain/(Loss)	-	11,439	2,565
Donations	-	3,008	779
Surplus (Deficit) on the year	-	(8,493)	(18,510)
Final Value	72,081	78,114	62,947

DIRECTOR'S REPORTS

PAST-PRESIDENT'S REPORT

As Past-President for the last year, I had no assigned functions or responsibilities per se. This position on the board is one designed to provide some essential continuity in the settling in of a new president; provide background information on old files, share the benefit of my time as president when called upon. I am happy to report that our new president, Neal Ferris, came up to speed quickly and efficiently. As such, there were few occasions where my input was critical; we are in good hands.

Instead, the reality is that I took care of small details. I continued to manage and make improvements to the OAS website, updating pages as information was supplied (if you haven't already, visit the new OAS Resources Page and especially the Ontario Archaeology Thesis Database prepared by Jen Birch and Jim Keron), posting electronic *Arch Notes* (providing a quick, easy and environmentally friendly way for members to acquire the latest issue), porting the old Summary of Ontario Archaeology into the new page format (the first step towards an updated Summary?). I wrote various letters for the president's signature, helped out the Killarney OAS Symposium organizing committee with French language translations, symposium web page, etc.

Basically I was an extra body sitting around the board table and an extra volunteer to lend a hand. Now that my final year on the board is over, I am faced with a decision. Do I disappear into the background or do I continue to make myself available to the board?

For all that we do pay in annual fees, there is so much that is accomplished by volunteers. But we should all be aware that the funds gathered from the membership are quite insufficient to provide all the services and benefits that we enjoy or the activities carried out on our behalf. For example, without the Provincial Heritage Organization funding that the Ministry provide, we would not have a paid Executive-Director (part time at that). There are never enough volunteers and there are never enough funds to accomplish all that should be done. Lorie Harris, our Executive-Director, is available for too few hours in a month to accomplish all that we expect and all that could be done. Too often we must be content with what can be done.

I would not want to leave you with the impression that everyone should consider taking a place on the board of directors. But I would strongly encourage you to consider offering your services at some point to this

organization.

Our country and our province are rapidly changing. New Ontarians and new Canadians need to learn about the flow of millennia of human history that they are joining when they arrive in this country and take up residence in Ontario. The OAS plays a vital role in spreading that word, in creating awareness and appreciation for Ontario's past. So it is so important that we offer our help when it is needed. And most important of all, it is critical that we maintain and renew our memberships every year and do so in a timely fashion so that the financial health of our organization can be determined early in each fiscal year and that more time can be spent by the board in planning for the best use of our valuable resources rather than worrying that these will not come in time.

Jean-Luc Pilon

DIRECTOR OF ADVOCACY

I was elected to the Board at the 2009 AGM and attended my first meeting on January 19, 2010, where I replaced our President, Neal Ferris as Director of Heritage Advocacy.

As the newest Director, I have relied on the help and advice of the more experienced officers and this report summarizes not only my activities in this role but other Board members throughout the year.

In the first quarter my predecessor wrapped up the general consultation on Standards and Guidelines by circulating a summary of the feedback received to the Board and the S&G advisory committee. The Ministry of Culture received the final report with thanks and assurances that they would continue to work with us in 2010.

In March I supplied the venue and arranged a speaker for the inaugural meeting, organized by the Trent-Severn Waterway/Watershed (TSW) Parks Canada Peterborough office, to discuss and define and promote the region's recreational, cultural and heritage resources. Most examples of the latter mentioned in discussions are architectural and natural heritage so I encouraged participants to consider the archaeological resources as well. TSW boundaries may also correspond to the area served by the new Peterborough Chapter; the city is at its geographical centre but charter members already come from Oshawa, Uxbridge, Lindsay and Belleville. There may be a role for the chapter in promoting the archaeological

heritage of the region.

On July 24, I attended at Lindsay Armory. The organizer Tom Mohr, a member of the Peterborough Chapter executive, reserved an archaeology table for us. I set up exhibits and answered questions about archaeology in general and OAS activities in particular.

We have received, discussed and responded to queries by concerned persons and organizations about threatened sites and issues related to heritage conservation. As the OAS does not have any regulatory mandate or jurisdiction, in most cases our responses explained the provincial archaeological resource management process and directed them to pursue their concerns with the appropriate approval authorities.

Morgan J. Tamplin

DIRECTOR OF CHAPTER RELATIONS

In 2010, I was pleased to provide assistance to several individuals in their efforts to formally establish a new Peterborough OAS Chapter greater Peterborough and Trent-Severn region. The OAS Board signed off on a new Charter for the Peterborough OAS Chapter after founding members appointed their first slate of Chapter Executives and identified numerous members to their Chapter.

Aside from that, I spent considerable time finalizing plans and securing partner support for the Archaeological Stewardship Project as I began to write a comprehensive funding proposal to the Ontario Trillium Foundation (OTF) to financially support the project on a regional pilot basis. The region for this first-stage pilot project will be the Thames Valley region and nearby surrounding areas.

Numerous partners have pledged their support for the ASP pilot project, including the London OAS Chapter, Lower Thames Valley Conservation Authority – Ska-Na-Doh, and RARE Charitable Research Reserve as organizational partners, and numerous individuals including professionals (as mentors) such as Chris Ellis, Neal Ferris, Holly Martelle, Peter Timmins, John MacDonald, Rob MacDonald, students such as Jim Keron and Nancy VanSas, and avocationalists such as Darcy Fallon, Chris Dalton, Rick Baskey, and Jarrod Baker. If successfully funded by OTF, numerous additional avocationalists and project partners will be recruited and engaged prior to and during project implementation.

If the project is funded and the project successful, the long-term goal is to role this out as a permanent and

program by securing provincial OTF funds and other provincial funds for other OAS Chapters that might be interested in adopting the program as part of their annual activities. We will submit the ASP funding proposal to OTF for their fall (November) grant application deadline.

We continue to report on the activities of OAS Chapters through the OAS website, *ArchNotes*, our quarterly OAS Board reports, and we strive to make improvements to how we communicate this information to the OAS membership.

Steve Timmerman

DIRECTOR OF COMMUNICATIONS

This is my second year as Director of Communications which now includes the responsibility for both publications and outreach.

Arch Notes:

Sheryl Smith continues to ably edit Arch Notes again this year with the production assistance of myself, Carole Stimmell. The six issues since September 2009 contained 116 pages full of useful and interesting information, not only about the OAS, but about archaeology across the world.

Because Sheryl and I hope to grow the newsletter, please consider opting to receive the email version, which is not only in colour, but saves hundreds of dollars in printing and mailing costs.

Thanks again to the Toronto Chapter for assisting in the mailing of *Arch Notes*.

OA:

The editing and final revisions to issue 85/86 (dated 2008) are now being done. Special thanks to Alicia Hawkins and Bill Fox who helped enormously in editing one of the articles in the issue.

Ontario Archaeology's current editor, Andrew Stewart, will be stepping down at the end of 2010 and assistant editor, David Robertson, has indicated he may well be stepping down, too, in the near future. A replacement editor will be announced later on this year, but on the occasion of this transfer and Andrew and David's outstanding and consistent high service to the quality of *OA*, a committee has been struck to review the function and future of *OA*, with an eye to finding ways of revitalising the journal and to appeal to the evolving needs of the membership. The committee consists of Neal Ferris (Chair), Carole Stimmell, Jennifer Birch, Andrew Stewart, David

Robertson, Chris Ellis, Alicia Hawkins and James Connolly.

The committee will review the current *OA* mandate, review the strengths and weaknesses of meeting the journal mandate as experienced by Andrew and David over the last decade, look at the direction other, comparable society journals have followed recently, and consider options for revitalizing the journal. Members with thoughts on this topic are welcome to contact committee members directly.

Carole Stimmell

DIRECTOR OF EDUCATION & OUTREACH

2010 has been a year that has seen some development made in regard to the teaching resources available through the Ontario Archaeological Society. A review of one of the developed integrated units (i.e. teaching packages) is underway. Efforts are also being made to learn how to best service both the school boards and the teachers of Ontario.

So far, a genuine interest has been expressed by teachers who I have discussed the integrated units with. They look forward to trying the units when available in their own classrooms. The advantage of developing integrated units is that curricular expectations from several different subjects are met through the individual lessons and those lessons work together to bring the student to their culminating task that requires the application of the skills and knowledge gained from the lessons individually. For the teacher, the integrated units provide: all of the curricular expectations listed and summarised; all of the lesson plans with resources and activities; and, the time per lesson and unit.

The question of providing the integrated units in French had been brought up, and had been considered an important service to the membership and the more broad educational community. I had contacted a certified translator and soon learned that the cost of professional services to translate the integrated units would be quite steep. We have been looking into alternatives and have met with some good ideas. To the members, I ask that if you have an interest in helping to translate the integrated units, please contact me!

For 2011, I plan to contact more broadly school boards and teachers regarding these educational tools, and to have a trial of one of the integrated units in a classroom to make certain the content and structure work well for both the teachers and students.

Additionally, I plan to continue and develop these

resources so that we have a collection of teaching materials that will cover the spectrum of public education in the Province.

I enjoy my work with the Ontario Archaeological Society and feel that the development of these materials will lead to an increased knowledge of Ontario's past and of Ontario archaeology. It is my hope that these units will eventually be a standard tool for the teachers of the Province and that the community of those people interested in Ontario archaeology will grow.

To the membership, I thank you for your support of the OAS. I would also like to invite any member to share their ideas about outreach and education with me. I can be easily contacted through education@ontarioarchaeology.on.ca.

Ryan Primrose

DIRECTOR OF MEMBERSHIP SERVICES

This is my fourth year of sitting on the Board of Directors and it has been another rewarding year for me in that I've been able to contribute in some small way to the operation of the OAS. While my role as Director of Membership Services is somewhat fluid, I have tried to aid our valued members in whatever capacity is needed when required and added my voice to board decisions throughout the year.

Once again, I had the honour to sit on the nominating committee for the Peggi Armstrong Public Archaeology Award. This year we have two joint nominations for the PAPA award, which has been offered by our Ottawa Chapter since 1996. Congratulations go to the Friends of Murphys Point Park and to Ms. Brenda Kennett and Mr. Jeff Earl, all of who have been committed to a greater public awareness in archaeology.

Additionally, I am happy to say we have a nomination for the J. Norman Emerson Silver Medal Award. This is the first time the award has been handed out in over a decade and it is the highest honour the OAS can bestow. So, congratulations go to Bill Fox, you have certainly earned it! Every year we have the opportunity to give these awards but we can't hand them out without nominations, so please, don't be shy and come forward with the names of those deserving individuals who warrant the recognition of their peers.

It may be that the award categories need a touch up or outright renovation. As such, I am heading a committee whose aim is to consider whether the existing award categories are too similar, how they could be further improved and if there is room for

additional categories, such as a Cultural Resource Management award or a publication award, for example. Furthermore, we are hoping to implement strict parameters for award nominations which should streamline the process. Hopefully these will be implemented in the coming year.

As always, updating addresses, while a common service, is important. So again, please contact me (contact information is provided in Arch Notes) as soon as you move. Without address changes, you will not receive our publications which is, arguably, our most valuable service to our membership. Furthermore, if OA and Arch Notes are sent to the wrong address, this may cause additional time and energy expenditures that could result in supplementary monetary expenses for the OAS, which is a loss for all our members. Email addresses also often need updating, so don't forget to drop me a line with your new contact information.

The past four years have been a delight to serve on the OAS Board of Directors and I look forward to 2011. Please, if any members have any concerns or suggestions, don't hesitate to contact me. I am here to provide for you!

Alister Jolly

DIRECTOR OF STUDENTS SERVICES

Online Resources:

In 2009/2010 we added a number of resources to the OAS website that benefit students, as well as the general OAS membership and the public at large. These can now be found under the "OAS Resources" tab and include:

Archaeology Programs in Post-Secondary Institutions - This resource has been created to assist potential and current students interested in pursuing post-secondary and graduate training in archaeology. We provide information on the degree programs, faculty and facilities available for each university to help potential students discover what their possibilities are.

The Ontario Archaeology Thesis Database - This database has been created as a resource for members and the general public to obtain details about MA theses and PhD dissertations on various aspects of the archaeology of Ontario. These studies represent valuable contributions to knowledge, but can be hard to locate through traditional library and web searches. Each entry contains: the author's name, thesis title, date

of completion, degree awarded, academic institution and thesis supervisor(s).

Archaeology Field Schools in Ontario and Abroad - A listing of field schools offered by Ontario universities and other institutions. Details about the programs, including location and contact information are provided.

Facebook Group:

Our presence on the social networking site Facebook continues to grow. When the OAS group was started in 2007 we began with a membership of 90 members. Today the group has grown to more than 260 members, including a small international following. It continues to be a useful forum for communicating with members, posting employment and fieldwork opportunities and advertising upcoming speakers and events.

Change of Director for 2011:

I have thoroughly enjoyed my time as Director of Student Services working with the Board of Directors of the OAS. In January of 2011 I will be taking up a position in the United States and must step down from the Board of the OAS at that time. I hope that the next Director of Student Services finds it as rewarding an experience as I have over the last three years.

Jennifer Birch

EXECUTIVE DIRECTOR'S REPORT

The Ontario Archaeological Society 60th Anniversary year has been full of accomplishments.

January and February were busy months with the 2010 membership renewal season. Thank you to the many members who have chosen to pay their yearly Membership dues through Pay Pal. This continues to reduce the processing time considerably. Thank you to the general membership for your continued involvement, volunteerism and dedication to the society. To the committed donors thank you for supporting the goals of the OAS; we are grateful for your assistance.

On February 17th at the Ontario Heritage Trust, OAS President Neal Ferris and myself attended the reception for Michael Chan, the new Minister of Tourism and Culture. We interacted with representatives from various heritage organizations.

In March, along with Morgan Tamplin, OAS Director of Heritage Advocacy I attended the Provincial Heritage

2nd Annual Peer Learning Event. We networked with representatives from several Provincial Heritage Organizations and were advised of the prospective changes to the 2011 Provincial Heritage Organizational Operating Grant Application. All applicant organizations will be required to submit a Board governance structure which implements defined terms for Board positions. Those positions can be held by the same person for no longer than a defined period.

The War of 1812 celebrations here in Ontario was also discussed; the Ministry of Tourism and Culture has initiated a planning committee for the celebrations.

To promote Ontario Archaeology and the work of the Society Members, the OAS participated in the Community Exhibit Program at Queen's Park which opened October 2009 and ended March 2010. This exhibit was on display in the west wing as part of the daily walking tour of Queen's Park. Feedback from the Community exhibit coordinator mentioned the public really enjoyed the exhibit; they were drawn to the large pottery vessel which initiated conversation and questions such as "What are those little numbers for on the pot? Why is that pot missing pieces/how did it break? The arrowheads are "cool" and were these things really found in Ontario?"

We are eligible to submit another exhibition application in the future. Thank you to the following for loaning artifacts to the OAS: Dena Dorenzenko, Ontario Heritage Trust; Marti Latta and the University of Toronto; Ron Williamson, Archaeological Services Inc.; Meghan Burchell and Jennifer Birch, Anthropology McMaster University; and Holly Martelle, Martelle Timmins and Associates. Special thanks to Jean-Luc Pilon for developing the exhibit.

The OAS Poster entitled 'Classic Style' featuring drawings by Ivan Kocsis, OAS Member (1933 - 2008) assisted in promoting the work of the OAS by appearing at two locations this year. The poster was included at Metro Hall April 10th - 15th, 'Celebrating: Life of an Artist in Retrospect, Ivan Kocsis and the Aboriginal Peoples of North America' and continues to be on display in the '500 Million Years of Prehistory' exhibit located at The Orillia Art Museum of Art and History.

A variety of administrative goals were completed. The Provincial Heritage Organizational Operating Grant 2010/2011 application was prepared and submitted on June 3, 2010. It is currently undergoing review. Executive Director Contract was signed in June for an additional 11 month part time contract. Three days per week office hours Tuesday to

Thursday 9:00 - 5:00 p.m. A new computer was purchased in July for the OAS office. Program updates, installation and data transferring is currently being handled by Jim Keron and Neal Ferris.

Throughout the year administrative support was provided to the OAS Chapters. The Toronto Chapter successfully continued to assume the role of mailing arch notes to the OAS Members. Compensation to the Chapter assists in their fund-raising initiatives. A new OAS Chapter was formed this year. The Peterborough Chapter had their inaugural meeting on June 22, 2010 at St. Paul's Presbyterian Church, Peterborough, Ontario. Congratulations! We look forward to the many years of your Chapter success.

Communications with the public often included discussions concerning artifact discoveries, locations for analysis and current legislation. A wonderful reunion resulted from the Wallace Site Artifacts inquiry/request made by the family of the late Mrs. F.C. Wallace. The family contacted the OAS with the location of several artifacts from the original Wallace Site collection. Thanks to the assistance of Alicia Hawkins and several OAS members we were able to reunite the artifacts with the complete collection housed at the Department of Anthropology, University of Toronto - Mississauga with Prof. Gary Crawford.

Office Volunteers! Thank you for assisting with the indexing of OAS office records. Your dedication is valued and extremely appreciated. Thank you: Yvonne Mascarenas, Chris MacDonald, Patrick Henderson and Jane Simmer. One of the weekly volunteers Lucie Houle (1975-2010) who passed away in February will be fondly remembered for her significant contribution. Thank you to several OAS life members who have come forth over the past year to share their knowledge of past history of the organization and provide assistance for community inquires. Special mention: Marti Latta, Dena Dorenzenko, Tony Stapells, Bill Fox, Charlie & Ella Garrad.

On behalf of the OAS Membership a special thank you is extended to Past-President, Jean-Luc Pilon who has finished an accomplished four-year term on the Board of Directors. Jean-Luc's dedication to and passion for Ontario Archaeology has been a valuable contribution to the Society. It was a pleasure to work with you, thank you. Please keep us on your speed dial.

It has been a privilege to work with the Board of Directors and to serve the OAS in the capacity of Executive Director. Congratulations to the Membership on celebrating your 60th Anniversary. I am looking forward to working with all of you in 2011.

Lorie Harris

REPORT OF PROPOSED REVISIONS TO THE OAS

GOVERNANCE STRUCTURE

As part of the OAS strategic plan (and even pre-dating the plan), the Board has been reviewing options for revising our governance structure, to clarify roles and responsibilities, to ensure successional planning is established in the Board structure, and to ensure maximum terms of service are established. Initially researched by Holly Martelle, Alicia Hawkins and Dena Doroszenko, the Board reviewed various models and structures used in other organisations, reviewed trends in governance in the OAS over the last twenty years, and considered needs of the Board to operate more effectively. After reviewing options, the Board voted to go forward to the membership with the following, hybrid model of governance.

1. Proposed OAS Governance Structure:

Under the model proposed, specific Executive Officer positions will be elected by the membership directly. Members will also vote for a slate of Director candidates to complement the Executive Officer positions. Executive Officer positions will consist of a President, Vice-President and Treasurer. Six Directors positions will include Member Services, Public Outreach, Chapter Services, Membership, Heritage Advocacy and Publications. Elected Directors will be assigned a particular duty during the first Board meeting of the year.

2. Duration of term:

All executive positions will be held for multiple year duration, variable by position held. Duration of term for Vice-President and all Directors will be two years. The Treasurer will be elected initially into a Treasurer-elect position of one year, and then serve two years as Treasurer. The President will be elected initially into a President-elect position for one year, then serve as President for two years, and then hold a position of past-President for a year.

3. Staggered elections:

To avoid a wholesale turnover of the Society executive in any one year, positions will come up for election on a staggered cycle. President, Vice-President and three Directors will be open for election in one year, while the Treasurer and other three Directors would be open for election on the alternate year.

4. Term Limits:

In recognition of the difficulties of recruiting new

candidates, all positions may be held by the same individual for more than one term. To balance this with the need to revitalise the Board, it is also proposed that NO position can be held by the same person for longer than a defined period of time. The president would be allowed to hold their term (assuming a successful re-election) for two terms of two years. Along with President-elect and Past-President roles, this would allow an individual to serve in a Presidential capacity for a maximum of six years. All other Officer and Director positions could be held by the same individual for 3 terms, to a maximum of six years (or seven for Treasurer, when adding Treasurer-elect role). Any individual who has served on the Board for their maximum term would be ineligible from serving on the Board for a minimum of two years afterwards.

5. Board Meetings:

The minimum number of Executive Meetings will be increased to six (i.e., bi-monthly). This increase will help streamline and perhaps reduce the time of individual meetings by reducing the amount of business that has to be covered off at each meeting. To defray increased transportation impacts, a maximum 3 of 6 meetings a year may be held electronically; in other words, face to face meetings would be reduced by one.

Revisions to Constitution:

These proposed changes to governance will require a series of revisions to the Constitution. Those changes follow this summary report.

These changes to governance were approved by the Board at the April 24th 2010 Board of Directors meeting. They now require discussion and a vote to ratify by the membership at the Annual Business Meeting, to be held at the OAS conference on September 25th.

PROPOSED CHANGES TO THE OAS CONSTITUTION

Changed “Board of Directors” to “Executive Board” :

Article 1 (4), Article 3 (3), Article 3(7), Article 4(1), Article 4(10), Article 4(12), Article 8(1), Article 9(1), Article 9(9), Article 9(10), Article 10(2), Article 10(3), Article 11(2), Article 11(4), Article 12 (1).

Changed “Director” to “Officer or Director”:

Article 6(3), Article 7(11).

Changed “Secretary” to “Director of Chapter Services”:

Article 9(3)

Deleted “Secretary and or”:

Article 9(8)

ARTICLE 3 – MEMBERSHIP PROPOSED CHANGES AND ADDITIONS**Article 3(8) revised:**

- (3) Every member shall advise the ~~Secretary of the~~ Society of any change of [Insert: *postal and email*] address. Any notice served on a Member, directed to the last known address, shall constitute sufficient notice.

ARTICLE 5 – MANAGEMENT PROPOSED CHANGES AND ADDITIONS**Article 5(1) Revised:**

- (1) Management of the affairs of the Society shall, except as hereinafter provided be vested in the Executive Board ~~of Directors~~, which shall [insert: *consist of 3 elected officer positions (President, Vice President and Treasurer), as well six*] ~~be composed of seven~~ elected Directors.

Article 5(2) to Article 5(4) New:

- (2) *All positions shall be for multiple year durations. The President will be elected into a position of president-elect for one calendar year, followed by a two year term as president, and then serving for one year as past president. The Treasurer will be elected into a position of treasurer-elect for one calendar year, followed by a two year term as treasurer. The Vice President and Directors will be elected for a two year term. President-elect, Past-President and Treasurer-elect will hold the same rights, duties and obligations as held by the rest of the Board.*
- (3) *Elections will be staggered, with the president, vice-president and three of six director positions open for election in one year, and the treasurer and other three director positions open for election on the alternate year.*
- (4) *All persons elected to the Board shall be subject to term limits. The President can serve two terms (to a maximum of 6 years), the Treasurer can serve three terms (to a maximum of 7 years), and the Vice-*

President and Directors can serve three terms (to a maximum of 6 years). No individual may serve on the Board following their maximum term of years service for a minimum of two years.

Article 5(5) – formerly 5(2) – Revised:

- (5) Annually, and at the discretion of the elected [insert: *Officers and*] Directors, up to two additional Directors may be appointed to the Board for a term of one year, or the portion of the year remaining, provided that these appointed Directors have skills that are not usually found amongst the membership. [insert: *Appointed directors shall serve as ex-officio (non-voting) members of the board.*] ~~The rights, duties, responsibilities and obligations of these appointed Directors are the same as for the elected Directors.~~

Article 5(6) – formerly 5(3) – Revised:

- (6) Elected [Insert: *Officers and*] Directors shall elect among themselves [insert: *who will hold designated Directors’ portfolios for the Board’s six Directors at the first Board meeting of the year. The Directors’ portfolios consist of the following: Director of Member Services; Director of Heritage Advocacy; Director of Publications; Director of Public Outreach; Director of Chapter Services; and Director of Membership.*] ~~a President, Secretary, Treasurer (or a Secretary/Treasurer) and such other Officers as are required. The immediate Past President shall be invited to serve as a non-voting member of the Board of Directors for the following year.~~

Article 5(7) – formerly 5(4)**Article 5(8) – formerly 5(5)****Article 5(9) – formerly 5(6)****Article 5(10) – formerly 5(7) – Revised:**

- (10) The quorum for meetings of the [insert: *Executive*] Board ~~of directors~~ shall comprise at least [insert: *five*] ~~three~~ members

ARTICLE 6 – DIRECTORS PROPOSED CHANGES**Article 6 – Revised:**

Change Name of Article from “Directors” to “Election of Executive Board”

Article 6(1) – Revised:

- (1) A Nominating Committee of at least three members shall be appointed by the [insert: *Executive*] Board of ~~Directors~~ [insert: *by*] ~~in~~ July to prepare a slate of

members suggested for election. The composition of the Nominating Committee shall be duly notified to the membership. The Nominating Committee shall present its candidates to the members present at the Annual Business Meeting, at which meeting nominations may also be accepted from the floor, [insert: *including an absent member*] providing the member nominated (~~if absent~~) has consented in writing. The Nominating Committee shall close the nominations at that meeting. [insert: *The committee will also indicate which candidates are standing for officer positions (President, Vice-President, Treasurer), and which candidates are standing for Director positions.*] Should [insert: *there be only one candidate for each position open for election that year,*] ~~the number of candidates be equal to, or less than seven,~~ these candidates are proclaimed as ~~Directors~~ by acclamation. Should [insert: *there be more than one candidate for an officer position, or more candidates than is open for the available Director positions.*] ~~the number of candidates exceed seven,~~ then an election will be called, and the nominations will be advised to all members of the Society by no later than November 10.

Article 6(2) – Revised:

- (2) Should an election be called, the election of ~~Directors~~ shall take place in December. Balloting shall be by [insert: *electronic medium and/or postal*] mail by unsigned ballot.

Article 6(5) – Revised, deleted and moved to new Article 7(10).

ARTICLE 7 – DUTIES OF DIRECTORS PROPOSED CHANGES AND ADDITIONS

Article 7(1) – Revised:

(1) The President shall preside at meetings of the Society and at meetings of the Board of Directors; shall sign cheques when necessary, in payment of authorised accounts and bills; shall sign the minutes immediately upon their confirmation. The President shall officially represent the Society in all dealings with representatives of other organisations, of regional, provincial or federal governmental agencies, [insert: *First Nations and Aboriginal organisations.*] and with representatives of the media. [insert: *The President-elect and Past-President will assist the President and the Executive Board.*] [insert: *The Vice-President*] ~~One of the members of the Board of Directors~~ shall be appointed by the President to perform the duties of the President, except for cheque-signing duties,

in the event of the latter's absence or upon the President's request. [insert: *Should the Vice-President be unavailable, the President will appoint another member of the Executive Board to serve this role.*]

Article 7(2) – Revised:

- (2) The ~~Secretary~~ [insert: *Vice-President*] shall issue notices of [insert: Executive] Board of ~~Directors~~ meetings, shall ~~have recorded~~ all proceedings, shall prepare the minutes, and having signed them shall present them after confirmation to the President for signature [insert: *, and shall assist in the preparation of funding applications.*].

Article 7(3) – Revised:

- (3) The Treasurer shall [insert: *manage Society accounts,*] receive all funds, issue and sign cheques for payment of authorised expenditures, shall report at the request of the President on the financial position of the Society, [insert: *shall prepare any operating grant applications,*] and shall submit books and vouchers for an annual audit. [insert: *The Treasurer-elect role is to assist the Treasurer.*]

Article 7(4) – Deleted:

- (4) ~~The President shall assign the duties of Directors.~~

Article 7(4) to Article 7(10) New:

- (4) *The Director of Member Services shall manage all internal program services for members and ensure they happen, distribute announcements and communications to members about these services, address member complaints, and communicate with members about their needs and experiences as a member of the Society. The Director of Member Services, along with the Director of Public Outreach, shall maintain and update all instant electronic messaging media (e.g., email, Facebook, etc.) that the society may use to reach members and the public.*
- (5) *The Director of Public Outreach shall develop and deliver public programs, events and educational material about archaeology and archaeological practice, develop public communications (and delivery of same) to promote the Society, and respond to public queries of a non-advocacy nature. The Director of Public Outreach, along*

with the Director of Member Services, shall maintain and update all instant electronic messaging media (e.g., email, Facebook, etc.) that the society may use to reach members and the public.

- (6) The Director of Chapter Services shall liaise with Society chapters and provide assistance and program support for chapters and chapter executives, develop policies, procedures and documents for chapter operations, assist in the formation or dissolution of a chapter, ensure chapters are operating within their mandates as part of the Society, and serve as the Executive Board liaison with symposium organising committees.
- (7) The Director of Membership shall maintain and update the Society's membership list, ensure notifications of membership renewals and proof of memberships are being issued, review and propose to the Executive Board membership fee structure and categories, and develop membership drives.
- (8) The Director of Heritage Advocacy shall respond and provide advice arising from concerns raised to the Society from members or the public about threats or issues to archaeology and archaeological practice, praise examples of good archaeological management, draft letters for Executive Board review, lobby and advocate for good archaeological management and practice, and liaise with the professional archaeological community.
- (9) The Director of Publications shall liaise with appointed editors, provide oversight on publication production, medium, distribution and partnerships to facilitate same, develop and seek Executive Board approval for editorial policy, and oversee the appointment and performance of editors.
- (10) An elected Officer or Director who is unable to fill the office, or who resigns during term, will be replaced by appointment at the discretion of the majority of the Executive Board, or left vacant if

the remaining duration of their term is less than 6 months. If the President resigns or otherwise cannot fulfil their duties, the Vice-President will serve as acting President for the remainder of the elected term, while the Executive Board will appoint a replacement for the Vice-President position from the Board of Directors.

Article 7(11) – formerly 7(5)

Article 7(12) – formerly 7(6) – Revised:

- (12) The ~~Secretary~~ [insert: *Vice-President*] shall call a meeting of the Executive Board ~~at least four~~ [insert: *six*] times per year, [insert: *of which at least three meetings of the Executive Board must occur face to face.*] ~~and a~~ Notice thereof, together with the Agenda, shall be given in writing to all members of the Executive Board ~~of Directors~~ at least ~~five~~ [insert: *three*] business days prior to such meeting.

ARTICLE 9 – CHAPTERS CHANGES AND REVISIONS

Article 9(4) – Revised:

- (4) Each Chapter shall elect from its membership a President, Vice-President, ~~Secretary, Treasurer, or Secretary-Treasurer~~, and any additional ~~officers~~ [insert: *directors*] deemed necessary by the Chapter members.

Article 9(5) – Revised:

- (5) The ~~Secretary~~ [insert: *Executive*] of each Chapter, on the expiration of the term of office, shall surrender the Charter, together with all other books, records and property of the Chapter, to the ~~successor~~ [insert: *succeeding Executive*].