The Ontario Archaeological Society Inc.
encouraging the ethical practice of archaeology

The Ontario Archaeological Society is seeking applications for three summer student positions.

All positions are ‘remote’ – the students will carry out work in their own homes on their own computers, and will be supervised by OAS board members via videoconference and email.

Position 1 - On-line workshop development assistant: The student will work with the Director of Education to develop on-line training workshops for Indigenous Archaeological Monitors and Archaeological Field Technicians. Content will be provided by OAS members. Responsibilities will include liaising with OAS members, and video editing.

Position 2 - Website content development assistant: The student will work with the webmaster and President to identify areas of our website requiring upgrading, and the student will liaise with OAS members who may be able to assist with providing web content.

Position 3 – Online symposium planning assistant: The student will work with the symposium organizing committee to plan the upcoming symposium, including sending out calls for sessions and papers, assisting with fundraising, and organizing registration.

Duration of employment:
- 246.5 hours either part time or full time, commencing immediately and finishing by Dec. 31, 2020

Compensation:
- $14/hour

Eligibility:
- All students must be currently enrolled in a secondary, or post-secondary institution or within six months of graduation
- They must have reached the age of 15 and not yet reached the age of 25 upon commencement of employment OR up to 29 years of age for persons with a disability, within the meaning of s.10 of the Ontario Human Rights Code, R.S.O. 1990, c. H.19, as amended from time to time.
- Proof of student enrolment must be provided to the employer.
- Students must be residents of Ontario during the period of employment.
- Students must be eligible to work in Canada and have a Social Insurance Number (SIN).
- Students should be living in Ontario at the time they start work.

Application:
- Please send applications to jobs@ontarioarchaeology.org with the position you are applying for indicated in the subject line. Applications should include a cover letter, resume, and one reference. Applications are accepted until the positions are filled.